



LENDY PARK SCHOOL

The Way, The Truth And The Life.

Tel: +263 652 324052 Cell: +263 712 883 324 www.lendypark.com secretary@lendypark.com

Maximising The Potential Of Each Child Through Christian Education

Enrollment Policy

Lendy Park enrolls does not discriminate against any child based on race, religion or gender.

Children are enrolled according to the following priorities:

1. First on the waiting list with a sibling at Lendy Park School.
2. First on the waiting list whose parents attended Lendy Park School
3. First on the waiting list with parents in active professional service of the church
4. First on the waiting list with best academic results based on an internal assessment test.
5. Next on the waiting list.

Enrollment may be refused based on a history of non payment of fees at previous schools.

Enrollment may be refused based on previous history of ill-discipline

Enrollment is solely at the discretion of the headmaster.



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Acknowledgement of Responsibility Form

Lendy Park does not favour the use of cash for payments and prefers the use of bank transfers. Cash issues should be a last resort.

I acknowledge that when I sign for cash from the school authorities, I become responsible for its safekeeping and correct use.

I acknowledge that the money can only be used for the stated purpose as written on the requisition and any variance in use invalidates the initial permission and the money may be recovered from my staff salary or wages irrespective of whether a receipt was obtained or not.

I acknowledge that for any cash that is signed for by myself, an official receipt is required within 2 working days of its issue or after the completion of a trip, camp, tour or other activity where cash was issued. Should the receipt not be produced, I am responsible for the loss and give



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permission for the money to be deducted from my salary or wage by the school.

Name: _____

Signature: _____ Date: _____

Draft Policy